

## CPM BOARD MEETING MINUTES

**Date:** 10 Aug 2016 1600-1645

**Location:** BCF Solutions, 1500 Perimeter Parkway, Suite 125, Huntsville, AL

**Attendees:** Norman Dean, Truman J. Carroll, Bill Smart

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- **Agenda:**

- **Bob Wasser/Truman Carroll Health Update**
- **DRAFT CPM Brochure Email (& other communication topics)**
- **Who's going to IPM 2016, Oct. 31-Nov. 2 in Bethesda, Md.**
- **Next Chapter Meeting – September 6, 2016 on the topic of *Agile & EVM***
- **Other Discussion Topics**
- **Adjourn**

- **Notes:**

- Discussed CPMTV chapter communications / website. Mention was made of DC chapter having a website marketing focal.
- Discussed not having chapter meetings within 3 weeks on either side of EVMW & IPMW
- Discussed ensuring all CPMTV board of director members are current CPM members
- Talked about attending IPMW
- Question was asked if we are potentially having a November 8 special meeting / discussion panel. This was discussed at the last chapter meeting, but was not on the slides for the upcoming CPMTV quarterly meeting.
- Discussed quarterly meeting for September
  - **Put Julie on list of officers**
  - **Truman will discuss with Bob how much he will be involved with this Quarterly meeting**
  - **Will Julie need to pick up speakers from airport / entertain them?**

Action Items

	<b>Task</b>	<b>Assigned To</b>
1	Put Julie on slide 5 (CPM-TV Officers Slide)	Bob
2	Truman to discuss with Bob how much he will be involved with upcoming quarterly meeting including if speakers will need to be hosted before / after meeting	Truman / Bob

Minutes recorded by Norman Dean. For comments and corrections, please send an e-mail to [norman.r.dean2.civ@mail.mil](mailto:norman.r.dean2.civ@mail.mil).