

CPM BOARD MEETING MINUTES

Date: 2 Aug 2017 1600-1630

Location: BCF Solutions, 1500 Perimeter Parkway, Suite 125, Huntsville, AL

Attendees: Bob Wasser, Norman Dean, Bill Smart, Truman Carroll, Steven Cedotal

- Discussed September 26 CPMTV quarterly meeting. Meeting will take place 1500-1700 at DAU. Jason Kinder will speak on how to implement DCMA’s data driven metrics. Deltek will sponsor and provide refreshments. Because Deltek is providing refreshments, Ruben will provide refreshments at another meeting. Bob noted that at the last CPM quarterly meeting everyone enjoyed the “round robin” discussion. He encouraged board members to formulate discussion topics for upcoming quarterly meeting.
- All 2018 meeting dates have been confirmed with DAU and a room has been reserved. 2018 meeting dates are May 8, July 10, and September 11.
- Tom Polen with Deltek will discuss schedules and Acumen at the May 8, 2018 quarterly meeting.
- Norman Dean has volunteered to speak at the July 10 meeting. **AI: Norman send Bob a note about this date, a topic, and a biography.**
- Discussed budget requests for 2018. Unsure when they are due to national, but they will need it before their annual meeting. Only CPM expenses should be snacks and swag as we will not have to pay for rooms. **AI: Bill Smart will draft a budget and submit to Bob.**
- Bill Smart will be resigning from his position as VP of finance due to health reasons. The board thanked Bill for his hard work and friendship. **AI: Bill send Bob an official resignation e-mail**
- Steven Cedotal has volunteered to run for VP of finance. **AI: Steven needs to send Bob a bio and an e-mail stating his desire to run for VP of finance**

Action Items

	Task	POC
1	Norman send Bob a note about this date, a topic, and a biography.	Norman Dean
2	Bill Smart will draft a budget and submit to Bob.	Bill Smart
3	Bill send Bob an official resignation e-mail	Bill Smart
4	Steven needs to send Bob a bio and an e-mail stating his desire to run for VP of finance	Steven Cedotal

Minutes recorded by Norman Dean. For comments and corrections, please send an e-mail to norman.r.dean2.civ@mail.mil.