

## CPM TENNESSEE VALLEY (CPMTV) CHAPTER BOARD MEETING MINUTES

**Date:** November 15, 2016, 1600-1700

**Location:** BCF Solutions, 1500 Perimeter Parkway, Suite 125, Huntsville, AL

**Attendees:** Bob Wasser, Truman J. Carroll, Bill Smart

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- Discussed CPMTV chapter communications via website or social media (e.g. twitter). Unless the chapter has a passionate person volunteer for this type work we do not expect to add additional communication techniques to the chapter communications strategy. Mission is to maintain consistency in meetings so our customers know what to expect.
- Discussed the improvements to CPMTV's email list managed by CPM. Significant effort by Truman Carroll and Bea Barry to consolidate Bob Wasser's email list, emails gleaned from past attendee signup sheets, and the existing CPM email list was accomplished in September 2016. Future updates should be coordinated with Ms. Bea to ensure we utilize the best list for chapter communications.
- Discussion on IPMW October 2016 - Attendance, Presenters, News. Bill Smart attended and informed the board of the ISO standardization initiatives that are underway. ISO seemed to be the talk of the conference.
- Discussed the 2017 CPMTV Meetings Agenda. All meetings will be held at DAU South in Huntsville, Alabama.
  - March 28, 2017 (3-5 pm) - Updates from MDA (Kerby) & NASA (Kerby)
  - June 20, 2017 (3-5 pm) - DAU EVM Policy Updates and Feedback from CPM Meeting in New Orleans
  - September 12, 2017 (3-5 pm) - Guest vendor or consultant
- Board got to see the CPMTV banner to advertise our chapter at DAU South Winter Conference, EVM World, IPM Workshop, and local chapter meetings, etc. Plan is in place for CPMTV to have a recruitment table at DAU South Annual Update in February 2017. Chapter officer nameplates are in work. BCF Solutions has kindly agreed to store the table banner for the chapter.
- No actions were recorded.

Minutes recorded by Truman J. Carroll. For comments and corrections, please send an email to [Truman.J.Carroll@nasa.gov](mailto:Truman.J.Carroll@nasa.gov).