

REUBEN D. RUSSELL, PMP

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PROJECT MANAGEMENT PROFESSIONAL

MANAGEMENT CONSULTING ■ APPLICATION DEVELOPMENT ■ PROGRAM MANAGEMENT

QUALIFICATIONS OVERVIEW

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| ■ STRATEGIC PLANNING | ■ RESOURCE MANAGEMENT | ■ RELATIONSHIP MANAGEMENT |
| ■ ORGANIZATIONAL STREAMLINING | ■ PROGRAM MANAGEMENT | ■ PROCESS IMPROVEMENT |
| ■ CHANGE MANAGEMENT | ■ PROJECT MONITORING/REPORTING | ■ PROBLEM RESOLUTION |

PROFILE SUMMARY

- Founder and owner of consulting firm, Russell Management Group, LLC (RMG, LLC). Over 17+ years' experience in Project and Program Management ranging from insurance, financial/banking mergers and federal government projects.
- Experience in data analysis, management reporting, performance measurement, as well as implementation and strict compliance with all quality control standards.
- Effectively manage multiple, complex projects across functional teams from concept to implementation.
- Certified Project Management Professional with solid background in supervising/coordinating project staff and managing/monitoring multi-level project elements.
- Instrumental in the development of formalized Project Management Methodology for the Wealth Management Project Management Office to manage new sales applications implementations, software release, feasibility studies, business process improvements and technology rollouts.
- Train, supervise, support, and guide multi-level/operational staff in achieving optimum performance standards.

PROFESSIONAL EXPERIENCE

CHIEF EXECUTIVE OFFICER

2011 to Present

RUSSELL MANAGEMENT GROUP, LLC - FOUNDER AND OWNER – HUNTSVILLE, ALABAMA

- Directly provide ongoing scheduling support for the Space Launch Systems' Project Office.
- Responsible for all day-to-day management decisions and for implementing the company's short and long-term strategic initiatives/goals.
- Provide strategic planning and project management to Executives across a wide variety of industries including financial services, healthcare, manufacturing and government.

SENIOR PORTFOLIO DIRECTOR

2007 to 2011

COMFRAME SOFTWARE – ENTERPRISE PROJECT/PORTFOLIO MGMT. DIVISION - BIRMINGHAM, ALABAMA

- Oversee development and deployment of enterprise project control tools, procedures and systems.
- Determined business 'pain points' and benefits to be obtained from Enterprise Project Management (EPM) solution.
- Managed both Enterprise Project Management and Business Intelligence projects for National Aeronautics and Space Administration (NASA).
- Defined requirements for the implementation, perform analysis, design and configure business rules for numerous projects.
- Responsible for guiding the organization in the definition of usage of the Project Server application to meet the expected outcomes of the implementation.
- Assisted technical resource in communicating the EPM system needs of the organization and perform application administration.
- Maintained a master status list of all enterprise projects and defines and produces "dashboards" reports and analysis to senior leadership.
- Oversee the development of effective Project Office program/project tools to aid in process standardization (project audits, reports, templates, knowledge management tools such as a project management "knowledge repository").
- Supported development of enterprise program / project business cases, plans, budgets, and resource requirements.
- Participated in project and portfolio reviews to maintain project's alignment with business cases.

SENIOR PROJECT MANAGER/TRUST OFFICER

2003 to 2007

REGIONS BANK (Formerly AMSOUTH BANK) WEALTH MANAGEMENT - BIRMINGHAM, ALABAMA

- Coordinated, implemented, and managed a broad range of multi-level projects relative to technical, financial, and marketing operations, as well as regulatory compliance.
- Presented senior management with detailed expense, budget analysis, and status reports along with cost-effective recommendations for improving the availability of the client/server platforms.
- Instrumental in the development of a formalized Project Management Methodology for the Wealth Management Project Management Office to manage new sales application implementations, software releases, feasibility studies, business process improvements and technology rollouts.
- Assisted in the creation of a proprietary Project Management Information System to streamline the project information dissemination process in a centralized location and track all deliverables, issues and risks.
- Provided mentoring, coaching, and training as related to project management competency and IT process knowledge to facilitate individual project manager growth and organization project management maturity.
- Worked in conjunction with management in delegating, overseeing, and monitoring all levels of project from inception to completion.
- Chaired quarterly performance review meetings with key vendors and ensured program compliance.
- Served as the Division's Business Continuity Liaison ensuring Enterprise policy compliance and providing oversight and guidance to all Wealth Management business units regarding business continuity and disaster recovery planning, strategies, and annual certification.
- Facilitated Weekly Product Implementation Committee meetings; communicated status on product rollout initiatives utilizing Project Management tools. Interacted extensively with managers from various functional areas of the Wealth Management division.
- Served as a communications liaison between AmSouth Bank and vendors, assuring effective and efficient transfer of information and equipment required for successful completion of objectives.
- Coordinated communications to Wealth Management Program Steering Committee for project approval/prioritization.
- Provided leadership to managers and staff supporting 1,200+ associates across all business units in the Wealth Management Division. Teams included a Project Management Office, Application Development, Application Support, and a Help Desk handling ~20,000 requests annually.
- Commended by senior management for consistent completion of 21 projects ahead of deadline/production date.
- Recipient of the "Do More Than Is Expected" Award, 2005.
- Recipient of the WITS (Willing, Innovative, Team Player, Self-Motivator) Award, 2004.
- Managed integration/merger-related sub-teams over multiple geographic locations, assuring effective and accurate transfer of information to senior management.

PROJECT MANAGER/CUSTOMER ENGINEER

1996 to 2003

GETRONICS CORPORATION - BIRMINGHAM, ALABAMA

- Developed and implemented service schedules, systems, and procedures to assure timely delivery of quality, cost-efficient technical services.
- Managed and maintained the computer network for 150+ sites throughout Central Alabama.
- Installed, maintained, and performed troubleshooting on Cisco switches and routers.
- Field-tested computer products and performed a broad range of "continuing" technical functions.
- Provided ongoing formal technical training to engineers and technicians.
- Implemented 12+ projects throughout the Southeastern Region.
- Coordinated staff training on new technical products, monitored project progress, and documented/reported project status to District Manager, as well as to the user community.
- Worked closely with management in conducting corporate demonstrations and presentations.
- Customer Appreciation Award recipient, 1996/1998.

PROFESSIONAL CERTIFICATIONS

- CERTIFIED PROJECT MANAGEMENT PROFESSIONAL, PROJECT MANAGEMENT INSTITUTE (PMI)
- INTRALEARN, SIX SIGMA CERTIFICATION – YELLOW BELT

ORGANIZATIONS/AFFILIATIONS

- MEMBER, PROJECT MANAGEMENT INSTITUTE (PMI)
- MEMBER, BIRMINGHAM CHAPTER OF PROJECT MANAGEMENT INSTITUTE
- MEMBER, ALABAMA FINANCIAL INSTITUTE SPECIAL INTEREST GROUP (AL FISIG)
- MEMBER, ONE HUNDRED BLACK MEN OF BIRMINGHAM ALABAMA CHAPTER
- MEMBER, HUNTSVILLE/MADISON COUNTY CHAMBER OF COMMERCE
- MEMBER, BUSINESS COUNCIL OF ALABAMA
 - COMMITTEE MEMBER, GOVERNMENTAL AFFAIRS COMMITTEE
 - COMMITTEE MEMBER, JUDICIAL & LEGAL REFORM COMMITTEE
 - COMMITTEE MEMBER, SMALL BUSINESS COMMITTEE
 - COMMITTEE MEMBER, TAX & FISCAL POLICY COMMITTEE

ACADEMIC BACKGROUND

ASSOCIATE OF OCCUPATIONAL SCIENCE IN ELECTRONIC ENGINEERING TECHNOLOGY

1994 to 1996

VIRGINIA COLLEGE AT HUNTSVILLE - *Huntsville, Alabama*

COMPUTER SCIENCE CURRICULUM

1989 to 1992

ALABAMA A & M UNIVERSITY - *Normal, Alabama*

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| ■ PROJECT MANAGEMENT FRAMEWORK | ■ QUALITY MANAGEMENT | ■ PROGRAM MANAGEMENT |
| ■ HUMAN RESOURCE MANAGEMENT | ■ SCOPE MANAGEMENT | ■ COMMUNICATIONS MANAGEMENT |
| ■ TIME MANAGEMENT | ■ RISK MANAGEMENT | ■ COST MANAGEMENT |
| ■ PROCUREMENT MANAGEMENT | ■ PROFESSIONAL RESPONSIBILITY | ■ TECHNICAL ADMINISTRATION |
| ■ 7 LEVELS OF LEADERSHIP TRAINING | ■ SUPERVISORY BASICS TRAINING | ■ INTEGRATION MANAGEMENT |

INTERNATIONAL INSTITUTE FOR LEARNING

GET LEAN WITH SIX SIGMA
IMPROVING PROJECT RESULTS WITH SIX SIGMA
LEAN PROJECT EXCELLENCE
PROJECT MANAGEMENT FOR IT PROFESSIONALS
ENTERPRISE PROJECT MANAGEMENT

QUALITY IMPROVEMENT IN PROJECT MANAGEMENT
ACHIEVING SUCCESS WITH SIX SIGMA
MANAGING MULTIPLE PROJECTS
PROJECT MANAGEMENT METHODOLOGY OVERVIEW

REFERENCES AVAILABLE UPON REQUEST